

Dear Association Managers:

The Montana USBC Association will be holding its Annual Meeting listed at <http://mtusbc.com> on the Download tab. One of the primary objectives of the meeting is to have your local association delegates elect one officer, four district directors, one director at-large and two Youth directors to the board, as well as elect the delegates and alternates to represent MTUSBC at the National Convention.

(See **Montana USBC district map** for district boundaries at <http://mtusbc.com> on the Download tab.)

Each local association is entitled to send delegates and alternates to the Annual Meeting, representation numbers based on the size of the Association. You are encouraged to have your delegates and alternates registered with the USBC Association Manager no later than April 1st for the Annual Meeting even if they may not be able to attend.

Local associations have dedicated and talented individuals in their organizations. Perhaps you or someone in your local association is the kind of individual interested in serving on the MTUSBC state board. If you know of someone one who would be willing to bring their talents and experience to the MTUSBC Board, please encourage them to complete and submit the application by May 1st.

Thank you for assisting in the nominating process for the Montana USBC Association.

Sincerely

Nominating Committee Chairman

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Instruction for completing Montana USBC Board of Directors Application:

1. This application package for those who are interested in serving on the Board of Directors of the Montana USBC Association.
2. Complete the application form in its entirety and make sure it is signed and dated.
3. Mail the complete application to the Nominating Committee Chairman listed on the website.
4. Each year the positions open for election:
 - a. Even Years – Two (2) Officers
 - i. President
 - ii. 2nd Vice President
 - b. Odd Years – One (1) Officer
 - i. 1st Vice President
 - c. Four (4) Director
 - i. One for each of the four districts
 - d. One (1) Director at Large
 - i. Director at Large position will have proprietor preference
 - e. Two (2) Youth Directors
 - i. Even Years – District 2 & 4
 - ii. Odd Years – District 1 & 3
5. Please read the enclosed Candidate Qualification and Duties for Offices on the MTUSBC Board of Directors. These are the preferred qualification criteria for the available positions. However, candidates not meeting all the criteria are encouraged to submit an application.
6. Completed applications must be received by the Nominating Committee Chairman no later than May 1st. All candidates are requested to be present at the Montana USBC Annual Meeting.

See <http://mtusbc.com> Download tab for Nominating Committee Chairman contact information.

Copies of all application forms are available at <http://mtusbc.com> on the Download tab.



Candidate Qualifications & Duties for Offices on the MTUSBC Board of Directors

The Montana USBC Association seeks candidates for the Board of Directors who possess many and varied qualifications. While only a very few candidates may possess ALL qualification criteria, the Board, nonetheless, seeks eligible candidates who possess most of the qualification criteria listed below, who possess a willingness to serve their fellow bowlers and who want to promote the sport of bowling.

All candidates for the MTUSBC board will be required to have their Registered Volunteer Program status at the time of election.

Officers (Term of Office – 2 years, not to exceed 6 years, with a limit of 3 consecutive terms.)

Qualifications

1. A candidate must be a current member of MTUSBC and a resident of Montana.
2. A candidate should have experience as an officer or director in a Montana state bowling organization (this includes state or local level experience).
3. Submit a completed application for the board position they are seeking. If the candidate has an application for the Board on file with the Association, the candidate should provide a letter of interest for the position and update their application with any additional qualifications.

Duties

President

1. Preside at all meetings, set the agenda with input from the Association Manager and Board of Directors.
2. Sign all expenditure warrants except when being reimbursed for expenses incurred in an official capacity.
3. Appoint all committee members, with Board approval, except for the Youth Committee. Act as an ex officio member of all committees except Nominating and Youth.
4. Monthly, verify all bank balances.
5. Act as spokesperson for the Association.
6. Present awards as needed.
7. Serve as liaison to the state proprietors association.

Vice Presidents

1. In the absence of the President, the 1st Vice President will perform the duties of that office. In the absence of the 1st Vice President, the 2nd Vice President will perform the duties of that office.
2. Perform other duties as prescribed by the Board or requested by the President.

Director (Term of Office – 2 years, not to exceed 6 years, with a limit of 3 consecutive terms.)

Qualifications

1. A candidate must be a current member of MTUSBC, a resident of Montana, and reside in the District they will represent, except if they are running as an At-Large Director.
2. Submit a completed application for the board position they are seeking. If the candidate has an application for the Board on file with the Association, the candidate should provide a letter of interest for the position and update their application with any additional qualifications.

Duties

1. Attend all Board and Annual meetings of the Association, as required.
2. Assist the Association Manager in contacting local associations within their district as necessary.
3. Assist at tournament sites, if requested.
4. Attend committee meetings, as required.
5. Perform such duties as required by the President.

Other Affiliated Bowling Activities/Offices Involved With:

Position	Dates	Location	Duties/Responsibilities
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Offices and/or Affiliations with Organizations, Other Than Bowling:

Name of Organization (Dates)	Position - Responsibilities
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All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial or removal from office (whichever is applicable).

(Signature)

(Date)



Additional Qualifications and Information:

MONTANA USBC ASSOCIATION

Delegate Application

Last Name _____ First Name _____ Middle Initial _____

Street Address, City, Zip _____

Phone, Day _____ Phone, Evening _____ Phone, Cell _____

E-Mail _____ Are you under 18 years of age? Yes ___ No ___

Years as a Certified Bowler – Youth ___ Adult ___ Current Association _____

Have you ever been convicted of or pleaded no contest to any felony charge? Yes ___ No ___

Please tell us how serving as a National Convention Delegate will benefit MTUSBC and your local association:

All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial or removal from office (whichever is applicable).

(Signature)

(Date)